

After clicking on the application link, follow these steps...

1. Click on the “register” button.
2. Create an account or log in if you already have an account (returning staff who applied in 2020 should already have an account).
 - Fill in your information as the Primary Contact. You may add an Additional Contact, but this is not required.
 - Username should be your email address, create a password that you will remember.
 - Those who already have an account will confirm their Primary Contact information.
3. Complete the application, and sign electronically.
4. Click “Proceed to Checkout” upon completion of the application.
5. Click “Complete Order”.
6. You will receive a confirmation email letting you know your employment application has been received.